

CONSTITUTION
of the
BUCKS ASSOCIATION OF CRICKET OFFICIALS

1. **Title**
The body shall be known as the **BUCKS ASSOCIATION OF CRICKET OFFICIALS (BACO)**. It shall be affiliated to the England and Wales Cricket Board Association of Cricket Officials (ECB ACO) and the Bucks Cricket Board Limited (BCB).
2. **Aims and Objectives**
 - (a) To improve the standard of umpiring and scoring by instruction, preparation for assessment, observation, mentoring and other appropriate means
 - (b) To promote and improve the status of Scorers and Umpires and to protect their interests
 - (c) To assist and co-operate with cricket clubs and cricket bodies for the improvement of the game and the application of its Laws
 - (d) To appoint Scorers and Umpires to matches arranged by BCB and/or on behalf of clubs properly affiliated to BCB
 - (e) To provide support and guidance upon reasonable request to any individual or organisation involved with cricket
3. **Officers**
The Officers of BACO shall be: President, Chairman, Vice-Chairman, Hon. Secretary, Hon. Treasurer, Education Officer, Appointments Officer and Performance Officer, all to be elected at the Annual General Meeting.
4. **Executive Committee (EC)**
 - (a) BACO shall be managed by an Executive Committee of 8 people including the elected Officers who shall be ex-officio members. Any shortfall in this number shall be filled by another member or members to be elected at the Annual General Meeting.
 - (b) A quorum of any EC meeting shall be **FOUR**, to include at least **one** of the Chairman and Vice-Chairman
 - (c) The EC shall meet at least twice in each financial year and the agenda of each meeting shall include reports from each sub-committee
 - (d) Minutes of all meetings of the EC shall be taken, recorded and approved at the next meeting
 - (e) Voting shall be determined by a simple majority. In the event of a tie, the Chairman shall have a casting vote
 - (f) The EC shall have power to co-opt, form sub-committees and fill vacancies
 - (g) The EC shall have power to deal with any matter not specifically provided for in the Constitution
5. **Sub-Committees (SC)**
 - (a) There shall be sub-committees as determined by the EC. These shall include
 - Membership, chaired by the Hon. Treasurer
 - Education, chaired by the Education Officer
 - Appointments, chaired by the Appointments Officer
 - Grading, chaired by the Performance Officer
 - (b) Each SC shall meet at least once in each financial year
 - (c) Membership of each SC shall be limited to a maximum of **SIX** persons, and may include both members of the EC and other members of BACO. In exceptional circumstances, and subject to approval by the EC, a SC shall have the power to co-opt a person who is not a member of BACO
 - (d) The Chairman or Vice-Chairman of BACO shall be entitled to attend meetings and participate fully as an ex-officio member of any SC, if not already appointed a member of it, and may do so even if the SC's appointed membership has reached the maximum referred to in (c) above
 - (e) Minutes of all meetings of each SC shall be taken, recorded and approved at the next meeting
 - (f) Other sub-committees shall be formed as and when deemed necessary by the EC
6. **Membership**
 - (a) Membership of BACO shall be open to any individual, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation
 - (b) Membership of BACO shall be subject to payment of the Annual Subscription and completion of a membership form, which is obtainable from the Hon. Treasurer
 - (c) The EC may approve or overrule any decision made by the Membership sub-committee of its own volition and, in particular, shall act as an appeal body in the case of any dispute
 - (d) Any member no longer able to officiate due to age or incapacity may apply to the EC to become a "Friend of BACO" at a reduced subscription, to be effective from the following 1st January

- (e) The EC shall have the power to cancel membership of any individual for conduct prejudicial to cricket or BACO, but only after giving such individual the opportunity to make representations
 - (f) Honorary Life Membership may be granted to any individual member who has rendered outstanding service to BACO. Nominations must be recommended by a unanimous vote of the EC and approved by a majority vote at the Annual General Meeting
- 7. Annual Subscription**
- (a) The annual subscription for Members and for Friends of BACO shall be decided at the Annual General Meeting and shall become due on 1st January
 - (b) Membership may be withdrawn if the Annual Subscription is not paid by 30th April
 - (c) Any member whose Annual Subscription has not been paid by 30th April shall not be appointed by BACO to officiate in **any** matches after this date until the Annual Subscription has been paid, even if membership has not been formally withdrawn
- 8. Financial Year**
- The Financial year shall end on 30th September.
- 9. Annual General Meeting**
- (a) The Annual General Meeting (AGM) shall be held not later than 15th December and a minimum of 14 days notice of the meeting shall be given in writing to all members (see Note 1 below)
 - (b) A Statement of Accounts for the preceding financial year, duly verified by the Independent Examiner, shall be given to all members present at the AGM plus any other member who requests a copy
 - (c) A quorum of any AGM shall be **TWELVE**, of whom at least **THREE** shall be members of the EC
 - (d) Motions for consideration at the Annual General Meeting must be duly proposed and seconded in writing by individual members and received by the Hon. Secretary, or put forward by the EC at a duly convened meeting, no later than 15th October
 - (e) The agenda of the AGM shall include
 - Report of the Chairman
 - Report of the Hon. Secretary
 - Report of the Hon. Treasurer
 - Report of the Education Officer
 - Report of the Performance Officer
 - Report of the Appointments Officer
 - Election of Officers and the Executive Committee
 - Appointment of Independent Examiner
 - Subscriptions for Members and Friends of BACO for the coming year
 - Motions for consideration (if any)
- 10. Extraordinary General Meeting**
- (a) An Extraordinary General Meeting (EGM) shall be convened by notice to all members on the direction of the EC or by a written application to the Hon. Secretary signed by a minimum of **SIX** members
 - (b) The notice of the EGM, which shall be held within 42 days of receipt of the direction or application, shall state the business of the meeting and no other business shall be discussed
 - (c) Each member shall be given a minimum of 14 days notice in writing of the EGM (see Note 1 below)
 - (d) A quorum of any EGM shall be **EIGHT**, of whom at least **THREE** shall be members of the EC
- 11. Voting powers**
- (a) Each eligible member is entitled to **ONE** vote at a General Meeting. In the event of a tie, the Chairman shall have a casting vote
 - (b) Only fully paid-up members and Honorary Life Members of BACO shall be entitled to vote at any General Meeting
 - (c) All motions shall be carried by a simple majority, with the exception of alterations to the Constitution
- 12. Alterations to the Constitution**
- (a) The Constitution may only be altered in a General Meeting by a resolution passed by a minimum of two-thirds of those present and eligible to vote
 - (b) Any member who wishes to propose an amendment to the Constitution shall put a duly seconded proposal in writing to the Hon. Secretary and the EC shall consider the proposal within 28 days of its receipt. Unless accompanied by a valid notice requiring an EGM, the EC shall decide whether to defer the matter to the next AGM or to convene an EGM to consider the proposal

- (c) No amendment to such proposal shall be allowed unless 14 days' notice of the proposed alteration has been given in writing to all members (see Note 1 below)

13. Dissolution

In the event that the Association ceases its activities, for whatever reason, any funds and assets of the Association shall be transferred to the Bucks Cricket Board Limited or its successors.

Note 1

Members who notify the Hon. Secretary of their e-mail address thereby accept that notification to them of any general meeting by e-mail shall be sufficient notice

28th November 2012